**Rules of budget allocation for accredited applicants
under Erasmus+ Key Action 1**

This document defines detailed rules of budget allocation for accredited applicants within the framework established in the Erasmus+ Programme Guide.

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| --- | --- |
| National Agency | RO01, Romania, National Agency for Community Programs in the field of Education and Vocational Training |
| Field | Adult education |
| Call year | 2024 |

# Available budget

|  |  |
| --- | --- |
| Total budget available for allocation**[[1]](#footnote-2)**: | 4,469,815 EUR |

Out of the available budget, at least[[2]](#footnote-3) the following amounts will be allocated for the specified purposes:

|  |  |
| --- | --- |
| Basic grants and financial performance | 1,501,000 EUR |
| Qualitative performance and policy priorities | 2,498,815 EUR |
| Inclusion support for participants and exceptional costs |  20,000 EUR |

# Estimating the budget required to implement the requested activities

Based on the funding rules defined in the Programme Guide and historical data on grants for similar activities, the National Agency will estimate the budget required to implement the activities requested by each applicant. For budget categories applying unit contributions, applicants cannot be awarded a grant higher than the resulting estimated budget.

Cost categories ‘Inclusion support for participants’ and ‘Exceptional costs’ cannot be estimated in the same way. The National Agency will assess requests for these types of costs based on description and justification included in the application. During project implementation, beneficiaries can make further requests for these types of costs by submitting a written request to the National Agency. The National Agency will process such requests in order of reception, as long as funds remain available.

## Maximum grant[[3]](#footnote-4)

Applicants with a 2020 KA120 accreditation that have completed their 2021 accredited project with an absorption rate below 90% will receive at most double the value of the absorbed grant from the completed 2021 project within the limits applicable of the maximum grant amounts.

The NA has decided to set a single maximum grant amount for all applications, based on historical data: average past number of implemented mobilities, but also considering the new action of adult learners’ mobility. This amount is 70,000 euro.

Cost categories “Inclusion support for participants” and “Exceptional costs” will not count towards the maximum grant.

## Competitive allocation

If the total budget available for allocation to accredited applicants is not sufficient to provide each applicant with the budget required to implement their requested activities (or their maximum grant, if applicable), then a competitive allocation will take place as described in section 3. However, if the total available budget is sufficient to fully address the requests of all applicants, then budget allocation rules defined in section 3 will not apply.

# Budget allocation

Budget allocation will take place in multiple phases. In each phase, the available budget will be divided between eligible applicants based on the criteria described below. For each applicant, the total awarded grant will be the sum of amounts they have received in each allocation phase (and any approved amount for cost categories ‘Inclusion support for participants’ and ‘Exceptional costs’).

If any applicant cannot receive further funds based on the rules in this document, then any surplus funds allocated to them will be divided among other applicants using the allocation rules specified for each phase. All allocated amounts will be rounded to the nearest whole Euro.

In this section, references to completed projects concern projects for which the final payment has been made by 20th of February 2024 at the latest.

## First phase: basic grants and financial performance

The applicants will receive at least the following basic grant:

* For single accredited applicants, the basic grant will be: 14,000 euro.
* For consortium accredited applicants with 2-3 organisations, the basic grant will be: 12,000 euro/organisation.
* For consortium accredited applicants with 4-7 organnisations, the basic grant will be: 7,000 euro/organisation.
* For consortium accredited applicants with 8 organisations and more, the basic grant will be: 5,000 euro/organisation.

## Second phase: qualitative performance and policy priorities

Budget assigned to this phase will be divided among the applicants in proportion to their score and the estimated budget required to implement their requested activities.

The score of each applicant is calculated in two steps:

1. For applicants that have completed at least one accredited project, the basescorewill be equal to the final report evaluation score of their last completed accredited project.

For applicants that have not yet completed any accredited projects, the base scorewill be equal to the evaluation score of their accreditation application.

1. A bonus to the base score will be applied according to the following criteria:
* Involvement of participants with fewer opportunities: +2 points for each participant with fewer opportunities.
* Implementing projects with adult learner activities: +10 points for each project with adult learner activities.
* Implementing job-shadowing activities: +2 points for each participant in job-shadowing activities.
* Implementing activities for invited experts: +5 points for each project involving invited experts.

# targets for delivery

If the applicant has been awarded the full estimated budget required to implement their requested activities, then the activities requested in the application will become the applicant’s targets for delivery and will be included in their grant agreement. If the awarded grant is lower than the estimated budget required to implement the applicant’s requested activities, then the targets for delivery will be lowered proportionally so that the awarded grant is sufficient to reach them.[[4]](#footnote-5)

1. If additional funding becomes available, the National Agency may increase the available budget. [↑](#footnote-ref-2)
2. Specified amounts may be lowered if all applicants have already been allocated the maximum amounts according to the rules set out in this document, or if a minor correction is required due to rounding rules. [↑](#footnote-ref-3)
3. Maximum grant for applicants under observation may be further limited by the specific decision on establishment of observation measures. [↑](#footnote-ref-4)
4. The National Agency can make limited modifications to the proportional adjustment to allow for a better fit between the awarded grant and target activities, to ensure coherence with the approved Erasmus Plan, to provide adequate support for priority activities, to maintain at least one participant in each activity type and category requested by the applicant, and to comply with rules defined in the Programme Guide. [↑](#footnote-ref-5)